

Have you ever been convicted of, or are you currently charged with, committing a crime, whether or not adjudication was withheld? Yes___ No___

"Crime" includes a misdemeanor, felony or a military offense. You may exclude misdemeanor traffic citations and juvenile offenses. "Convicted" includes, but is not limited to, having been found guilty by verdict of a judge or jury, having entered a plea of guilty or nolo contendere, or having been given probation, a suspended sentence or a fine.

All applicants are requested to respond to this question. Your employment may require that you obtain a license from the Department of Insurance and the question above is posed to applicants for an insurance license; the DOI will conduct a background check. In addition, a licensed agent will need to be appointed by the insurers represented, who may also conduct a background check.

If yes, please explain: _____

If you are currently or have in the past been employed in the insurance industry, have you ever been involved in an Errors & Omissions claim, suit or occurrence? Yes ___ No ___

If yes, please explain: _____

If you are currently or have in the past been employed in the insurance industry, have you ever received a fine, sanction or other disciplinary action by the Department of Insurance of any state or by any Insurer? Yes ___ No ___

If yes, please explain: _____

Are you over 18 years of age? Yes___ No___

Are you authorized to work in the United States? Yes___ No___ (Federal Law requires proof of identity and employment authorization for all new employees.)

Your job may require that you drive a vehicle in the course of business: Do you have a valid driver's license? Yes___ No___ License Number and State Issued: _____

Your job may require that you are able to sit at a desk/computer for long periods of time, handle a high volume of telephone calls, and read and comprehend technical industry forms and text. Do you have any limitations on your ability to fulfill this job requirement? Yes___ No___. If yes, please explain: _____

EDUCATION (Circle last year completed)					SCHOOL NAME	MAJOR SUBJECTS
Elementary & Jr. High	5	6	7	8	_____	Not Applicable
High School	1	2	3	4	_____	_____
College	1	2	3	4	_____	_____
Other job-related education					_____	

If you are an experienced operator of any business/plant machines or equipment, please list: _____ Other job related skills: _____

This Employment Application is used to notify me that the nature and scope of an investigation, if one is conducted, could include such general identification information as residence verification, and, as applicable, information concerning my employment, education, general reputation, character, personal characteristics, and habits, and that such information may be developed through personal interviews with third parties such as family members, neighbors, friends, associates, former employers, educational institutions, custodians of official records or other sources. Only job-related information developed from such a report will be considered in evaluating my employment application or continued employment. I hereby authorize these persons, companies, organizations or corporations to answer all questions or release any information regarding the items listed in this paragraph. I hereby release them from any liability and hold them harmless from any claim for releasing any truthful information within their knowledge and/or records.

I authorize the Company to release to any person, firm, entity or organization with which I may seek employment in the future, any truthful information concerning my work experience with the Company. I hereby release and hold the Company harmless from any claim for releasing any truthful information within its knowledge and/or records.

I understand that any job offer that may be extended to me will be contingent upon the successful completion of a drug and alcohol test if a requisite of my employment.

I certify that the answers given by me to the foregoing questions and during any interviews are true and correct without consequential omissions, and understand that, if employed, omissions and/or false statements on this application or during any interviews may result in dismissal. **I understand and acknowledge that, if hired, my employment is for no definite period and either the Employer or I may terminate our relationship at will at any time, without notice or any reason, and that this employment application does not constitute an employment contract.** I have had an opportunity to have my questions about this statement's content and intent answered and understand its terms.

Date Signature of Applicant

Date Signature of Witness